



CITY PROPERTY LETS

www.city-property-lets.co.uk

APPLICATION FOR TENANCY

(This is not an offer of accommodation)

PROPERTY DETAILS			
Address:			
Deposit:	£	Rent PCM	£
Date of tenancy:		No. of occupiers:	

YOUR DETAILS						
Full name:			DOB:			
Full address:						
Phone number:			Email address:			
UK/EEA/Swiss Nat:	Yes:		No:		Country of origin:	
Passport number:			Visa number:		N.I number:	
No. of children:			Pets:			
Next of kin name:			Next of kin phone number:			
Next of kin address:						

REFERENCE DETAILS						
Are you in paid employment?:	Yes:		No:		Time in present job:	
Profession/ Job title:						
Employer name & address:						
Employer phone number:				Employer email:		
Landlord name & address:						
Landlord email:				Landlord phone number:		

Your Deposit

The deposit is payable with your application and is held for the duration of the tenancy. All deposits are protected by The Dispute Service in accordance with current legislation. I have received and read the Prescribed information relating to the TDS scheme under which my deposit will be protected.

Privacy Notice

City Property Lets manages this property. We collect personal data about you to set up your tenancy. If the tenancy proceeds, your contact details may be used by our employees or authorised contractors to arrange viewings or maintenance visits. We are required to check identity documents to verify your right to live in the UK. Without this information we are unable to set up a tenancy; however, at no stage will you be required to provide any sensitive data. Your data will be kept for up to 7 years after your tenancy ends. You may contact us to request the removal of data we hold. To discuss our data protection, contact us free of charge. Any complaints may also be escalated to the ICO. Help and advice is available at ico.org.uk.

Your Signature

I hereby expressly consent to my personal details being verified by fair and lawful means including details of current salary and rents paid and at the termination of tenancy any forwarding address being passed to the landlord or utility companies and to the local authority. I have read and understand the terms and conditions and Privacy Notice.

Your Signature:		Date:	
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